



# MOVING CHECKLIST:

## We want to help make your move easier!

To set up utilities, visit [directenergy.ca/alberta/dual-fuel-plans](https://directenergy.ca/alberta/dual-fuel-plans) or call **1-888-305-2405**

To transfer or move your services go to [oam.directenergy.ca/login/current-user](https://oam.directenergy.ca/login/current-user)

### Two Months (6-8 Weeks before moving)

- Create a moving binder or digital moving folder (include this printable checklist)
- Research and get estimates from movers
- Donate or toss items you no longer use
- Create a room-by-room inventory

### One Month

- Get packing materials (boxes, tape, stuffing/padding, markers, etc.) and start packing non-essentials
- Schedule disconnection/connection of utilities at old and new residence
- Transfer your Direct Energy plan to your new home. Learn more at [directenergy.ca/learn/moving-tips](https://directenergy.ca/learn/moving-tips)
- If you don't have an energy plan, sign up with us! Visit [directenergy.ca/alberta/dual-fuel-plans](https://directenergy.ca/alberta/dual-fuel-plans) or call **1-888-305-2405**
- Schedule transfer of records and get copies of any documents needed (medical, school, etc.)
- Create a change of address checklist and have your mail forwarded (banks, physicians, memberships, etc.)
- Reserve your moving date with the moving company, truck rental company, or friends/family
- Get moving insurance
- Make childcare/pet sitter arrangements for moving day if needed

### One Week

- Continue packing and clean as you go
- Pack and label items separately that you will need right away at your new place
- Pack a suitcase with enough clothes and personal items for a few days
- Eat your perishable food
- Take furniture apart if necessary (desks, shelves, etc.)
- Make an action plan for the day of the move
- Plan your new furniture layout
- Defrost your freezer and clean the fridge
- Deep clean your current home

### Two Days

- Confirm all moving details and ensure you have all of the necessary paperwork
- Pack a bag with water bottles, pen/paper, snacks, documents, and essentials
- Set aside boxes/items that you are moving yourself
- Ensure essential tools are handy (screwdrivers, wrench, pliers, tape, etc.)
- Verify utilities are working – especially power, water, heating, and cooling
- Make an emergency safety plan

### Moving Day

- Review your emergency safety plan with everyone helping with the move (watch out for tripping hazards like rugs and cords)
- Perform an initial inspection of your furniture, note all damages (take photographs)
- Walk through and check for things left behind (look behind doors and open drawers)
- Offer drinks and snacks, especially if your helpers are volunteers
- Begin unpacking room-by-room, starting with the kitchen, bathroom, and other essentials

### After Move (1-3 days after moving)

- Check for damages while unpacking – be aware of the deadline for insurance claims
- Replace locks if necessary and make at least two copies of your new keys
- Complete your change of address checklist
- After you are moved in, update your home inventory, including photos of rooms
- Update your renter's insurance or homeowner's insurance if needed



## Now it's time to settle into your new home!